

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2**  
**MINUTES OF THE REGULAR MEETING – October 17, 2019**

The Williamson County Emergency Services District #2 held a regular meeting on October 17, 2019 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas.

**Commissioners in Attendance:**

ESD Commissioners present: Thom Nanninga, Jordan Baltazor, Tim Hunsberger, Darryl Pool, Russell Strahan.

**Others in Attendance:**

Sam Bass Fire Dept.: Chief David Kieschnick and Assistant Chief Keith Farris  
Municipal Accounts & Consulting: Carol Morrison

Meeting was called to order at 7:00pm by Commissioner Nanninga.

Pledge of Allegiance was led by Commissioner Nanninga.

Public Comment: No members of the public were present.

**Action items**

**ITEM 4:** *Approve minutes of prior meeting.*

Minutes for the regular meeting held on September 19, 2019 were approved as presented.

Motion: Baltazor      Second: Hunsberger      [Unanimous]

**ITEM 5:** *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Morrison presented the District's monthly financial statements, monthly bills, and invoices. Report approved as presented.

Motion: Hunsberger      Second: Baltazor      [Unanimous]

**ITEM 6:** *Discuss and take any action relative to 2019 Operating Budget.*

Commissioners determined no action was needed regarding the District's 2019 budget.

**ITEM 7:** *Discuss and take any action relative to 2020 Operating Budget.*

Commissioners will conduct regular reviews of the District's 2020 budget.

**ITEM 8:** *Discuss and take action relative to Station 3.*

Chief Kieschnick reported that neighbors along the station's rear property line have been contacted in person again regarding erection of a privacy fence. The tree line is now clear, and SBFD personnel removed a wire fence. The fence company has been scheduled to come back to discuss final construction details.

**ITEM 9:** *Discuss and take action relative to Senate Bill 2.*

Commissioners Baltazor and Strahan are studying the need to establish a District website as required by the 86<sup>th</sup> session of the Texas Legislature under Senate Bill 2. They will report at the next regular meeting as to what information the District needs to include on the website.

Commissioner Pool stated he had watched a SAFE-D webcast which included extensive discussion of Senate Bill 2. According to the webcast, SB 2 changes the public comment provision used for meetings of local governmental entities. Beginning January 1, 2020, District meetings will be required to allow any members of the public in attendance to comment on any agenda item at the time the item is brought up for discussion rather than having one set time for public comment at the beginning of meetings. The district may adopt a policy regulating time allowed for public comment.

**ITEM 10:** *Discuss effects of Williamson County Bond Proposal to improve Sam Bass Rd.*

Commissioners and Chief Kieschnick discussed Proposition A on the Williamson County bond election set for November 5, 2019 which seeks approval to issue bonds to widen Sam Bass Road within ESD #2, especially regarding the effects it will have on SBFD response times.

**ITEM 11:** *Receive monthly report from Sam Bass Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.*

Chief Kieschnick stated the report for September 2019 is not ready yet due to Williamson County's reporting system experiencing a malfunction after conducting a software upgrade.

**ITEM 12:** *Discuss potential agenda items, time and date for future business meetings. (11/21/2019).*

Next regular meeting to be held on November 21, 2019 beginning at 7:00pm at Sam Bass Fire Station #2.

**Adjournment:**

Motion to adjourn made at 7:52pm.

Motion: Strahan      Second: Baltazor      [Unanimous]

**"I attest that all the above information is true and correct to the best of my knowledge."**

Submitted by Darryl Pool, Secretary, Williamson County ESD #2